

FOAH Meeting - Monday 20th July

Present:

Emma Fordham
Diane Cawthorn
Rachael Harrington
Becca Copeman
Sally Davis
Caroline Hornby
Anneka Catlin
Vicky Usher
Suzie Anderson

Review of this year's events:

Penny Wars

Successful first time running it, was popular with children, parents and staff.

Notes for next year:

Coordinate with sports day if possible.

Seal the jars better to prevent tampering.

Use machines for counting.

Father's Day Present Room

Successful event again, sold 608 gifts, the first time FDPR has exceeded 600 gifts. Raised more profit than last year, even though gifts are more expensive in the shops, and profit now on a par with MDPR.

Worked well with keeping non-buyers in class or not in the queue with buyers.

Some extra guidance to go into risk assessment for all staff and volunteers to follow.

Emma and Rachael mentioned about whether to make small price increase next year, to do gradually rather than a larger amount in two years' time. Don't want to reduce quality of gifts as standard is high. Possibly increase price by 50p to £3 per gift.

Frozen Fridays

After smoothing out the first week issues, the 2nd and 3rd weeks went well, so planned to keep to the same routine next year with Becca leading again. Sold over 750 lollies this year!

Discussed events for the next school year:

Halloween Disco:

Hopefully organised by Caroline (TBC with her).

Consensus that we would like to use a DJ to change it up from silent disco. Already have DJ contact from PTA discos run at Letchmore. Get quotes from DJs to compare prices and book disco date asap.

Christmas Cards:

Plan comms to try and go out in Sept, as earlier we start the more commission. Becca is happy to lead this activity again like last year.

Christmas Present Room:

Sally is happy to lead again and is already present buying!

Discussed **Christmas Fair**, but as no volunteer expected to want to lead it this year, thinking of doing it every two years rather than every year.

Emma wanted the carols to be more prominent and suggested we run the refreshments at the carols event.

Sally suggested possibly run the Christmas raffle as well, as it's a good money maker.

Suzie offered to lead the collaboration with school on the carols event.

We also jumped to Summer planning and said if we don't do Xmas Fair, we will hopefully run a **summer event**. Mrs Hanmore's husband runs an inflatables company, so possibly a wristband event rather than paying a fee for each inflatable. Next Year is the school's 70th birthday, so we may want to tie the event to that celebration.

Staff Requests for Funds

Outdoor storage for saplings SEN area — We discussed possibly giving them the FOAH outdoor shed, if we can find space for the items in it to go into our indoor cupboard. Depends on what the space is needed for, as the shed isn't waterproof or air tight.

Gazebo — we said yes up to £200.

Netball hoop nets — we said yes, they are low cost.

Sally suggested that staff send links as examples when they request items for FOAH to fund, so we can see what the item is like and how much it is, to help with decision-making on funding it.

Discussed air con — would be popular target item with parents and staff when raising funds. Speak to Letchmore about the company they used and go from there.

We also discussed the Year 6 leavers hoodies being given out earlier in the year to maximise chance to wear them before it's too hot in summer. Diane said Grafham could be too early to get them ordered, so aim for Spring next year, possibly Easter.

Emma asked if we are funding yearbooks and hoodies next year, we said yes as long as we have the support at events we run to raise enough funds.

May also fund some gifts or commemorative items for the school's 70th birthday.

Next meeting - Tuesday 29th September at 6pm