



## ALMOND HILL JUNIOR SCHOOL REMOTE TEACHING GUIDANCE

In the event of your child not being able to attend school we will implement remote teaching via Microsoft Teams.

### What can you expect to see as part of your child's remote education?

- All children will have been taught how to log on to their Teams account and will have been using this for home learning.

### In the event of self-isolation (the rest of the year group are in school).

- Each week (from the second day of absence), children will be assigned tasks for English, Maths and Foundation subjects.
- There will be a PowerPoint to provide explanations and instructions for the tasks.
- Tasks will be set that continue to follow the curriculum of the year group and will cover a broad range of subjects.
- During the period of the isolation, pupils should return work to the teacher as they do with their home learning, via 'Teams' and if that is not possible, complete work on paper and return this to school when coming back.
- During the period of self-isolation, parents can expect that teachers will contact children if the self-isolation is a week (5 days or longer). The teacher will send a parent an e mail to set up a 'Teams' meeting or will make a phone call home.

### In the event of 'bubble' closure or whole school lockdown.

- Children will take home an exercise book in order to record their work if needed.
- Each day children will be assigned tasks for English, Maths and Foundation subjects including PE.
- There will be a PowerPoint with teacher voice over to provide explanations and instructions for the tasks.
- Tasks will be set that continue to follow the curriculum of the year group and will cover a broad range of subjects. The time allocated will be of equivalent length to the core teaching in school. The school will signpost extension and additional activities for pupils to access. Tasks will be differentiated and children with SEND who have Individual Education Plans, will have specific tasks and access to the SENCO for support via the SENCO e mail, phone call or 'Teams' meeting.
- During the period of the shutdown, teachers will expect children to 'turn in' completed assignments using 'Teams'. Where this is not possible, children will have recorded their learning task in their exercise book.
- For those pupils who do not have access to technology, the school will provide work packs to be collected. If any parent has difficulty in collecting a pack they should contact the school office to make alternative arrangements.
- Teachers will respond to 'turned in' tasks; they will type a response. It will be possible to contact teachers via the year group e mail.
- During a week of shutdown, there will be 2 recorded assemblies posted for children to view at their chosen time.
- During the period of self-isolation, parents can expect that teachers will contact children if the self-isolation is a week (5 days or longer). The teacher will send a parent an e- mail to set up a 'Teams' meeting or will make a phone call home.
- It is expected that in returning assignments children will follow the school's Code of Conduct for remote learning that is on the . Any general comments that a pupil types in can be viewed by teacher and other pupil and these will be monitored by class teacher. Children will be aware of the Code of Conduct for Remote Learning and parents will be contacted immediately if their child does not adhere to our expectations.
- As with any use of technology, parents should monitor their child's use and there should be a balance of on screen and off screen time in the day.

As children, parents and staff become more accustomed and proficient in the use of Teams, when it is safe for us to do so, it is likely we will expand its use.