



Friends of Almond Hill 'FOAH' AGM - Tuesday 13th July 2021 at 4.00pm

Present : Julia Munday, Adrienne Curzon, Katarine Constantine, Emma Fordham, Diane Cawthorn (minuting)

Committee

Committee members who have been acting in these roles since September 2020 were formally elected:

- Chair: Julia Munday
- Secretary: Clair Friedrich
- Member: Adrienne Curzon

Annette Patterson to remain as Treasurer until December '21.

AP emailed her vote to agreed to amendments to the constitution.

Natwest Bank Mandate

This needs amending to add the three new committee members (Julia Munday, Clair Friedrich and Adrienne Curzon) and to remove all other signatories except Annette Patterson. For the avoidance of doubt there should be four signatories on the NatWest Bank Mandate going forward:

- Treasurer: Annette Patterson
- Chair: Julia Munday
- Secretary: Clair Friedrich
- Member: Adrienne Curzon

Wording required to be agreed as per Sections 2 and 3 of the NatWest bank mandate:

This Authority must be passed at a Meeting of the relevant management committee of the Business / Organisation listed in Section 1.3 of this account mandate form (the "Customer"):

It was resolved that a banking relationship will be maintained with National Westminster Bank Plc (the Bank) in accordance with this mandate and that the individuals identified as Authorised Signatories may, in accordance with the Signing Rules:

- *sign cheques and give instructions for Standing Orders, Direct Debits, electronic payments, banker's drafts and other payments on the accounts even if it causes an account to be overdrawn or exceed any limit*
- *sign, accept or endorse bills of exchange*
- *request and give counter-indemnities for the issue of letters of credit or Guarantees (including bonds, indemnities and undertakings)*

Authorised Signatories identified in the Signing Rules for unlimited amounts may, in accordance with the Signing Rules sign agreements for electronic products, including payment systems, and appoint or remove administrators and operators of those electronic products. The Business / Organisation authorises the administrators and operators to exercise the powers detailed in the terms of each

electronic product. These powers may be extensive and include the power to make payments and access information on behalf of the Business / Organisation, and in the case of administrators, the power to appoint and remove other administrators (with the same powers) and operators. Any Authorised Signatory may give other instructions or requests for information to the Bank in relation to the accounts; opening accounts with the same Signing Rules and Authorised Signatories; closing accounts; or other banking services or products.

The Bank may accept instructions that do not have an original written signature provided the Bank is satisfied that the instruction is genuine. Acceptance will be subject to any other agreement the bank may require for those instructions.

The mandate will continue until the Customer completes a new mandate / passes a new Authority advising the changes in authority on the account(s);

Account Signing Rules

On behalf of the Business / Organisation selected in Section 1.3, the Bank may act on the instructions of any Two Authorised Signatories for amounts up to and including £1,000 and Any Three Authorised Signatories for amounts over £1,000.

Summary of Current Financial Position

FOAH Funds Raised Autumn Winter Term 2020

Event	Profit
Halloween Chocolate Jars	£176.78
Christmas Gift Room	£734.13
Christmas Cards, Mugs etc.	£288.52
Bags2School	£54.00
Christmas Chocolate Jars	£73.37
TOTAL:	£1,326.80
Matched Funding	£1,107.94
TOTAL:	£2,434.74

FOAH Funds Raised Spring Summer Terms 2021

Event	Profit
Easter Chocolate Jars	£158.23
Film Nights	£701.00
Father's Day Gift Room	£371.32
Ice Cream Fridays	£300.50
The Big PTA Summer Raffle	£78.00
TOTAL:	£1,629.05
Matched Funding \$1,022- Pending	£730.00*
TOTAL:	£2,359.05

TOTAL FOR 2020 / 2021:	£4,793.79*
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* estimated amounts.

Key Expenditure 2020 / 2021

Item	Amount	Status
Interactive Whiteboard	£2,216.00	Paid
Freedom from Abuse Workshop	£820.00	Pending
Year 6 Leaver's Book	£580.00	Pending
Year 6 Hoodies	£750.00	Paid

General Update

EF thanked the committee for their hard work during a difficult year. FOAH have provided some nice things for the children and it has been kept manageable. Ice Cream sales this Friday (currently two classes self isolating) will be cancelled.

Staff have requested money for funding some resources for lunchtime activities which the play leaders can run. Activities such as the parachute have been popular with the children. Storage for the garage would also be useful as play and PE equipment are getting muddled. It would also be good to spend money on indoor wet play activities as they also require updating. FOAH agreed to discuss this and come back to EF shortly.

Governors have agreed to pay for residential trips this year for children entitled to certain benefits. School have managed to obtain funds via a grant and another grant outcome is awaited. School would like to be able to offer the option to go on the residential trip to all children whose financial circumstances mean that may not be able to attend. FOAH were asked for a contribution towards cultural capital. The situation will be revisited each year. The request for this year is £1,000.00. FOAH agreed to discuss and come back to EF shortly.

September school lottery ready to go in September – information to be sent to parents before the end of term.

The Big PTA Summer Raffle sales: 52 tickets so far which will raise £78.00 for the school.

Quiz suggested for next term if school were back in bubbles but until nearer the time this can't be decided.

Next meeting : Tuesday 7th September at 4.00pm

Signed:

Julia Munday	Friends of Almond Hill	Chair
Adrienne Curzon	Friends of Almond Hill	Member
Katerine Constantine	Friends of Almond Hill	Volunteer
Emma Fordham	Almond Hill Junior School	Head Teacher
Diane Cawthorn	Almond Hill Junior School	School Business Manager