



Friends of Almond Hill 'FOAH' EGM - Monday 14th March 2022 at 6.00pm

Present : Julia Munday, Adrienne Curzon, Emma Fordham, Diane Cawthorn (minuting), Susie Hermitage, Vicki Brown

FOAH Funds Raised Autumn Winter Term 2021

Event	Income	Expenditure	Profit
School Lottery	£175.20	£0.00	£175.20
Amazon Smile	£17.62	£0.00	£17.62
£500 Donation from Kat's Work	£360.78	£0.00	£360.78
Halloween Chocolate Jars	£278.00	£64.90	£213.10
Bags2School	£48.00	£0.00	£48.00
Christmas Cards, Mugs etc.	£1,142.80	£839.66	£303.14
Christmas Gift Room			£792.06
Christmas Chocolate Jars	£165.00	£56.40	£108.60
Christmas Raffle	£591.30	£60.00	£531.30
TOTAL:			£1,996.20
Matched Funding from Kat			£973.14
TOTAL:			£2,969.34

Current Bank Balance

£7,519.89

FOAH have agreed to pay for hoodies and year books for year 6 leavers. Annette Patterson to confirm the cost of these. All sourced and organized by school, just funded by FOAH.

School are not having an end of year disco, other events are being planned. School have asked if FOAH are willing to make a contribution of £375.00 towards the year 6 Legoland trip so this doesn't need to be cancelled. This was agreed.

Thank you to FOAH for funding outdoor learning boxes. Items have been purchased and the eco committee and outdoor learning committee are introducing these to the rest of the school now.

Thank you letters have been sent to companies who donated for the raffle last term.

Current events

Mother's Day Present Room

Friday 18th March to be held in the computing room all day.

Photographer

Saturday 19th March. 12 family bookings over 2 hours. Photographer booked for 12.00pm – 2.00pm. School will be open at 11.30am.

Easter Jars

All done and in the office, being advertised last week of term.

Planned Events for Summer Term

- Father's Day present room
- Ice Cream Fridays
- Refreshments for Sports Day

A summer fair is unlikely to be held due to the small numbers currently on the committee.

Committee Changes

Formally elect new Secretary, Susan Hermitage, to replace Clair Friedrich who will change roles from Secretary to Member. Other committee members to remain in their existing roles:

- Chair: Julia Munday
- Treasurer: Annette Patterson
- Member: Adrienne Curzon

Amend NatWest Bank Mandate to add Susan Hermitage as Secretary. For the avoidance of doubt there should be five signatories on the NatWest Bank Mandate going forward:

- Chair: Julia Munday
- Treasurer: Annette Patterson
- Secretary: Susan Hermitage
- Member: Adrienne Curzon
- Member: Clair Friedrich

This was voted on by the rest of the committee.

Wording required to be agreed as per Sections 2 and 3 of the NatWest bank mandate:

Authority

This Authority must be passed at a Meeting of the relevant management committee of the Business / Organisation listed in Section 1.3 of this account mandate form (the "Customer"). It was resolved that a banking relationship will be maintained with National Westminster Bank Plc (the **Bank**) in accordance with this mandate and that:

- the individuals identified as **Authorised Signatories** may, in accordance with the **Signing Rules**:
 - sign cheques and give instructions for Standing Orders, Direct Debits, electronic payments, banker's drafts and other payments on the accounts even if it causes an account to be overdrawn or exceed any limit
 - sign, accept or endorse bills of exchange.
 - request and give counter-indemnities for the issue of letters of credit or Guarantees (including bonds, indemnities and undertakings)
- **Authorised Signatories** identified in the **Signing Rules** for unlimited amounts may, in accordance with the **Signing Rules**:
 - sign agreements for electronic products, including payment systems, and appoint or remove administrators and operators of those electronic products. The Business / Organisation authorises the administrators and operators to exercise the powers detailed in the terms of each electronic product. These powers may be extensive and include the power to make payments and access information on behalf of the Business / Organisation, and in the case of administrators, the power to appoint and remove other administrators (with the same powers) and operators

- any **Authorised Signatory** may give other instructions or requests for information to the Bank in relation to the accounts; opening accounts with the same **Signing Rules** and **Authorised Signatories**; closing accounts; or other banking services or products
- the Bank may accept instructions that do not have an original written signature provided the Bank is satisfied that the instruction is genuine. Acceptance will be subject to any other agreement the bank may require for those instructions

- The mandate will continue until the Customer completes a new mandate / passes a new Authority advising the changes in authority on the account(s);

Account Signing Rules

On behalf of the Business / Organisation selected in Section 1.3, the Bank may act on the instructions of any two authorised signatories for amounts up to and including £1,000 and Any Three Authorised Signatories for amounts over £1,000.”

Personalised caps a consideration moving forward to raise funds. Committee to look into a supplier for this.

Meeting ended : 6.25pm

Next meeting : Monday 25th April 2022 at 6.00pm