ALMOND HILL JUNIOR SCHOOL MEDIUM TERM PLAN   (See Appendix for the glossary and parallel Online Safety document outlining detailed objectives)

TOPIC TITLE/SUBJECT: Computing-Authoring   **YEAR GROUP: 4**   **TERM Spring**

Vocabulary	Skills	What we already know
multimedia, *hotspots,* *hyperlinks,* *digital,* *operating systems,* *GUI (pronounced 'gooey')* *Cloud,* *Copyright*	- Select and use digital applications on a digital device to create, organise, manipulate, store, retrieve, review and present digital content for specific purposes. - Combine digital materials from different sources to create digital content to achieve given goals. Increasingly understand how the devices and systems they use work.	- Where to save personal work on the network (Y3) Find and open a document previously saved changing fonts and size (Y3) - Can Insert images (Y2 &3) - Can Log on and log off independently (Y1+) - Have knowledge of key locations on keyboard (Y1+) - Can use important keys (capslock, cntrl, shift, windows key, backspace, enter, punctuation, delete) (Y3) - Created PowerPoint presentation (Y2) - Researched Internet and inserted images (Y2)

llustration**I**	Online Safety	Concepts
	- Crediting sources appropriately - to understand and apply the rules around copyright and ownership for their own and others' work/digital resources. - Use technology safely and responsibly To know that some digital resources may not be appropriate. Understand what to do if such materials are accessed. - Know who to talk to if they have an Online Safety problem at home or school. - Use safe web tools to design an online multimedia text.	- Computing applications allow you present information effectively and can save you time - You should present information in different ways depending on the audience - Information can be made easy to access
	Application/ Outcomes - To create a non-linear presentation with **PowerPoint** including hyperlinks designed for a specific audience. - to use spell check for accuracy.	

Other/Cross Curricular Links	Adaptation for SEND
English- Sentence structure/editing PHSE) Laws (Copyright) English- Informational reports English- Description	PowerPoint presentations saved with layout and slides prepared Laminated step by step guides for key skills Mixed ability learning partners, teacher modelling, scaffolding, word banks